**TERMS OF REFERENCE FOR INTERNSHIP**

Title: **Graduate Intern, Environment and Energy**

Organizational Unit: **Field Unit at UNHCR Sub Office Yumbe**

Duty station: **UNHCR Sub Office Yumbe**

Contract Type: **Internship opportunity for master’s and PhD students/graduates**

Duration: **6 months with possible extension up to 8 months**

Expected start date: **July 2023**

**Background information/Organizational Context**

UNHCR Uganda prioritizes multistakeholder activities of restoring the environment while ensuring sustainable access to energy by the persons of concern. Environment and Energy is a function under the overall Livelihood and Environment Sector Working Group (LESWG). At UNHCR, we are committed to addressing the energy needs of refugees, improving access to sustainable fuel, powering health centers and utilizing solar-powered lighting.

**Description of the internship placement**

* Type of internship: Full-time, on-site and in person
* Number of positions: 1 intern fully sponsored by the Chinese Government.
* Recruitment process: Selection process will be conducted from the pool of candidates.
* Interns shall receive a monthly stipend under the Chinese Government of up to the maximum amount of US$2400 per month depending on the duty station of assignment.
* It is a requirement that the Hiring Unit shall complete administrative procedures before the start of the internship. Upon his/her arrival, the responsible unit(s) will also provide office space, work equipment, and necessary admin support throughout the internship.
* Host organization will benefit from the knowledge, skills and work contribution of qualified and motivated Chinese graduates whose specializations are in the field of work.
* UNHCR will provide the necessary on-the-job training to the intern and to ensure that the professional exposure and the tasks assigned to the intern contribute to his/her professional development and capacity building.

**Duties and Responsibilities**

* The Graduate Intern, under the direct supervision of the Field Officer and overall supervision of the Head of Sub Office Yumbe, shall perform a variety of functions related to Environment and Energy activities within the office. The supervisor defines general work objectives and provides necessary advice and guidance.
* The incumbent keeps frequent internal contacts with staff members at the same duty station and other frontline locations within West Nile and at national level to exchange information, establish understanding of respective needs.
* S/he closely works with the Technical Lead on Environment and Energy under the overall Livelihood and Environment Sector Working Group (LESWG).
* S/he does ensure provision of services and resolution of issues to provide humanitarian assistance and monitoring of programs on environment and energy.
* S/he acts in liaison with area government officials, leaders of the refugee and host communities, implementing and operating partners, in line with explicit approval for engagement with the external contacts where such is required.
* S/he joins a team at UNHCR Sub Office Yumbe that aims to directly engage refugee and host communities in knowledge transfer for sustainable action on environment for the settlement with respect to access to affordable and renewable energy is key to this quest.
* Perform other related duties as may be required from time to time.

**Minimum qualifications required**

* Master/PhD students/graduates in Environmental/Energy Engineering, Environmental Economics, Environmental Management, or a related field from a recognized university
* Experience in data management, and visual analytics.
* Experience in developing awareness-raising and communication content.
* Strong analytical and data management skills; able to collect, organize, analyze, and visually present significant amounts of information with attention to detail and accuracy.
* Ability to work in a rapidly changing environment, with competing and shifting priorities.
* Works collaboratively with colleagues to achieve organizational goals.
* Written and oral proficiency in English is essential – written, spoken, oral comprehension – and the presentation of information (proficiency/level C).
* Intermediate knowledge of another UN official language (Arabic, Chinese, English, French, Russian, Spanish or WFP’s working language Portuguese) is desirable.

**Eligibility**

To be considered for an internship, candidates need to:

* Recent graduate (those persons who completed their studies within two years of applying) or current student in a graduate/undergraduate school programme from a university or higher education facility accredited by UNESCO; and
* Have completed at least two years of undergraduate studies in a field relevant or of interest to the work of the Organization.

**NOTE:** An individual whose father, mother, son, daughter, brother or sister is a staff member of UNHCR, including a Temporary Appointment holder is not eligible for an internship.

**Allowance**

* Interns will receive an allowance to partially help to cover the cost of food, local transportation and living expenses.
* Interns shall receive a monthly stipend under the Chinese Government of up to the maximum amount of US$2400 per month depending on the duty station of assignment.

**To Apply**

* [Refer to the procedures provided by the Government of China.]
* The UNHCR workforce consists of many diverse nationalities, cultures, languages, and opinions. UNHCR seeks to sustain and strengthen this diversity to ensure equal opportunities as well as an inclusive working environment for its entire workforce. Applications are encouraged from all qualified candidates without distinction on grounds of race, color, sex, national origin, age, religion, disability, sexual orientation, and gender identity.
* UNHCR does not charge a fee at any stage of its recruitment process (application, interview, meeting, travelling, processing, or training.
* We welcome applications from candidates with a refugee or stateless background.